**College of Saint Benedict & Saint John’s University**

2012-2013

**Student Ambassador Manual**

**Insight & Purpose**

Every year, over 1,700 prospective seniors and their families visit CSB and SJU during our campus visit programs. When you include attendance during our individual visits, this number grows to over 3,000! As you may remember from your college search, the students, faculty, admission staff and tour guides that a prospective student meets will have a significant impact on his/her decision to attend CSB/SJU.

Ambassadors, and the impressions they give, play an extremely important role in the admissions process. Very often the only contact a family has with CSB/SJU is an Admission Representative and an ambassador. As a representative of CSB/SJU, it is important at every opportunity to make a good impression.

This manual has been created to inform you of the guidelines and responsibilities as a Student Ambassador. We trust that you will read it thoroughly and become familiar with the expectations. Also, please take some time to browse through the CSB/SJU web page at http://www.csbsju.edu. You should be familiar with the type of information that is available on the web.

We count on you to provide each family with the BEST possible tour which provides a good description of the all-encompassing "CSB/SJU Experience".

**GENERAL EXPECTATIONS**

For our prospective students and their families**.......TOURS!!!!**

 **ENTHUSIASM**

 **RESPECT**

 **PROFESSIONAL APPROACH**

 **MATURITY**

 **SENSITIVITY**

 **KINDNESS**

 **PUNCTUALITY**

**We consider ourselves to be a TEAM, and you are now a part of that! Please take this role seriously, and you will be guaranteed a lifetime of valuable skills.**

**Ambassador Dress Etiquette/Accessories**

We want each and every family visiting to feel as if we have taken the extra step to make their visit special. The Office of Admission is a professional work place and you are representing not only the Office but CSB/SJU as well, and you should dress accordingly. Neatness, cleanliness and tasteful clothing are the essentials.

We do not want to edit your individuality; however, it is our duty to impress upon these families that CSB/SJU is a prestigious, selective and unique institution.

Remember that tours are given regardless of the weather . . . dress accordingly. Each office has a collection of umbrellas for use on rainy days . . . however; you are encouraged to bring your own umbrella as we may run short on busy days.

We **do not** permit the following to be worn during tours:

* Cut –off shorts with frayed edges
* Jeans with excessively frayed edges
* Extremely baggy jeans with frayed, torn or dirty bottoms – don’t wear your worst pair of jeans on a day you’re working
* Any revealing, see-thru, or extremely tight clothing
* Spaghetti straps, backless or halter tops
* Any collegiate gear, other than CSB/SJU
* Wet hair
* Clothing with any alcohol, cigarette logos
* Short t-shirts revealing midriffs
* Extremely wrinkled clothing

\* *Please keep your cell phone ringer on silent while you are on tour.*

**THE CAMPUS TOUR--GUIDELINES AND HELPFUL HINTS**

 After you are split up with your group, be sure to greet the family graciously and enthusiastically. First impressions are important – a firm handshake and a smile are a great beginning. You are representing CSB/SJU, the Admission Office, your major, your clubs and activities, as well as yourself.

 *Tours will last between 45 and 60 minutes.* It is imperative that you keep the tours to this length so that the program schedule isn’t adversely affected.

 We do not give you a script to memorize because we want you to personalize the tour as much as possible. We do, however, require that every family is able to see certain facilities as outlined on the "Tour Route" on the following pages. It is also helpful to ask the family if there are specific buildings they want to see based on their interests. This will enable you to personalize each tour to the family. We also ask that you familiarize yourself with the enclosed Points of Distinction – all students should get these messages.

 Although *we* all know what ATLAS, BAC, HAB, SBH and the Reef are, please remember that visitors may not be aware of our CSB/SJU acronyms. Use the full names and titles of things such as these.

 Please remember to be **objective, tactful, and honest**, **but NOT opinionated**. Everybody may not share your view on a particular subject. Families will often ask about things you may not like about the college. Make sure that your comments are fair as well as honest. Be thoughtful and diplomatic in answering questions. Think about your experiences as well as those of your roommates, neighbors and friends. **There may be buildings you aren’t in regularly – find out if your roommate, neighbor, tour guide colleagues or other friends spend more time in these buildings and ask them for tips on sharing the building with families (feel free to ask any member of the Admission Office as well). Also remember that there will be people who work in these buildings every day who will be listening to how you represent their area!** If there are any questions that you feel uncomfortable answering, connect that family with a member of the Admission Office once their tour is over. Remain flexible. Listen carefully. Have fun!

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**TOUR GUIDE TIPS OF THE TRADE:**

1. **Introduce yourself**. Tell where you are from, your major, year, activities, etc. Move to another area to do this.
2. Speak LOUDLY & CLEARLY and maintain eye contact. Refrain from walking backward in front of the group. Ask the students questions. Do not chew gum. **Don’t forget to smile and show energy and enthusiasm.**
3. Tell guests you will be giving an overview tour. You will hit the high points, but stick to the route and keep it to an hour. Encourage them to come back for an individual tour. **Make sure to visit all stops listed on the tour routes.**
4. **Don’t worry, you do not have to be an expert on these campuses. Share what you know and when they have any questions you can’t answer, direct them to the admission representatives at the end of the tour. If you don’t know the answer to a question, PLEASE DON’T MAKE IT UP!!!!!**
5. **Don’t make negative comparisons between CSB and SJU or between CSB/SJU and other schools.**
6. Wear a watch. During the tour, **be conscious of time**; keep the tour moving. If possible, avoid stopping to talk or answer questions, talk as you walk. If you don’t, you might not be able to finish the tour in an hour.
7. Be aware of all members of your group. Make sure they can hear and see what you are talking about. Be aware of the walking pace. Elderly, young children and the handicapped may need to rest or walk slower.
8. Avoid vulgar language and slang. Be sure the conversation is appropriate and professional. If you use abbreviations (OLC, SBH, Reef), be sure to explain them. Use *first-year*, *residence hall,* & *men/women* rather than *freshman*, *dorms*, & *girls/boys*.
9. Explain each building, the classes taught, facilities available – as well as how you use the building. When you give facts, explain the benefit, why that fact is significant. Tell personal stories (tasteful, of course) about what it’s like to be a CSB/SJU student. What do you like about CSB/SJU?  Why did you choose the schools?  What do you do on campus?
10. During quiet times, ask the prospective students questions about themselves (where they are from, schools they are looking at, what they are looking for in a school, activities and interests, etc.). Try to use primarily open ended questions (how, why, who, what etc.) to draw students & families into the conversation
11. It is always good to have a “back-up” supply of interesting stories and facts about the school with which you can spark their interest and get *them* asking questions.

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| --- | --- | --- |
| * Internships
 | * Study abroad programs
 | * Health services
 |
| * Distance from home
 | * Computer technology
 | * Safety
 |
| * Class size
 | * Student employment
 | * Social life
 |
| * Semester system
 | * St. Joseph/St. Cloud community
 | * Trips (May Term)
 |
| * Relationship between CSB/SJU
 | * Student activities (athletics, music, service,

artistic & political groups) |  |

1. **Be yourself and be honest!** Our job is not to “sell” the school, just help them see what life is like at CSB/SJU. Answer difficult questions honestly but positively. An example is alcohol issues: Alcohol abuse is a concern, as it is on every college campus. CSB & SJU are very concerned about this issue and have put in place several initiatives to support healthy lifestyles and health and wellness issues (give examples).
2. **Be sure to check in with Admission staff when you finish the tour.** Let us know about any problems with the tour or the route (locked rooms, poorly chosen residence rooms, difficult questions, special concerns, etc.)

**Involvement**

It is our hope you thoroughly enjoy giving tours. We understand that things come up: class, sports, work, etc., but please know that we value your contribution to our office. **To that end, we are asking that each ambassador help with at least 5 events each semester.** These can occur on a program day or when a group comes to campus. If you have any questions or concerns, please contact Erik Aschenbeck, easchenbeck@csbsju.edu or 320.363.5794.

**Follow-up:**

 Please be sure to report back to an Admission Representative if the family to whom you gave a tour had questions you weren't able to answer. **YOUR INPUT IS IMPORTANT TO US!!** If you had a particularly good experience on a tour, please let us know so we can make note of it when meeting or talking with the family in the future.

Concluding the tour

You are their host, once back from your tour remember to thank them for visiting.

Remember, it is O.K. to say “I don’t know.” NEVER MAKE UP ANSWERS. Refer them to an admissions staff member…we are happy to supply the information you do not know or do not feel comfortable giving.

Remember, MIND YOUR WATCH! It is important that you are thorough, but it is equally important that we keep our schedule!! If a family wants to explore, let them know that the buildings will be opened and they are more than welcome to revisit any place LATER.

BE YOURSELF…BE HONEST…BE POSITIVE…HAVE FUN!! ☺

TOPICS THAT SHOULD BE DISCUSSED ON EVERY TOUR

**Remember to *personalize* every tour (as best as you can). Relate to some of these topics from your own experiences, and be sensitive to the interests of the prospective student.**

**The Points of Distinction** (see next page)

**The Facilities -** Academic buildings, Athletic facilities, computer facilities, library dining halls, **recent renovations and construction**, residence halls, etc. It is also important to stress that students have full access to facilities on both campuses!

If you are not familiar with the unique historical nature of some of the buildings on campus, please read the descriptions in this manual.

**The Curriculum -** Majors, minors, and self-designed majors, the Common Curriculum, internship opportunities, Fine Arts Experience, etc.

**ATLAS - Achieving Through Learning and Searching**

Collaboration between several offices to help students as they determine their major, develop their plans for the future, etc.

**The Community –** Things to do on campus and the surrounding area, social life, etc.

\*\*Refer to activities listed in this manual.\*\*

**Benedictine Values –** Each family will be given a copy of a selected Benedictine Values before they leave campus. Talk about your understanding of them and how they make these campuses different.

**Student/Professor Relationships**

**Security, Meal Plans, Class Sizes, etc.**

**Points of Distinction**

**What We Do**

We provide a nationally-leading residential liberal arts experience enlivened by Catholic and Benedictine tradition and values.

**What We Are**

Engaged, Global, Community

**What We Offer**

**A Unique Partnership of Two Nationally-Leading Liberal Arts Colleges**

* Our partnership of two nationally leading institutions gives students the educational opportunities and choices of a large university and the individual attention and community of a premier small college experience.
* We provide students access to the resources of not one, but two nationally leading liberal arts colleges through a common undergraduate curriculum, identical degree requirements, and a single academic calendar. Our 3,900 students attend all classes and activities together on two campuses.
* We are committed to the development of the whole person, meeting the unique needs of both women and men in single-gender and co-educational experiences – experiences that could not be provided by traditional single-sex colleges and would not typically be provided by co-educational colleges.

*Why is this an important point of distinction? Though often a source of confusion in the marketplace, our partnership is a primary point of difference and source of advantage; it is unlike any other in American higher education. We must clearly and consistently position the partnership as an important benefit for students and use it to our advantage.*

**A Learning Experience Enlivened by Catholic and Benedictine Tradition**

* The colleges are part of a centuries-old Benedictine tradition of faith, learning, and community.
* Hospitality, community, stewardship and service to the common good are bedrock values expressed throughout the curriculum and the co-curriculum.
* We are part of a Catholic intellectual tradition committed to openness, intellectual inquiry, and the lively engagement of faith and reason.
* Our values have been shaped, and our history influenced, by a commitment to ecumenism and inter-faith dialogue.

*Why is this an important point of distinction? Our Catholic and Benedictine values and tradition are at the heart of the student experience. They distinguish us from our public and private college competitors. We must communicate how those values enliven, enrich, and inform the whole of the student experience at CSB/SJU.*

**Preparation for Leadership and Service in a Global Society**

* The colleges are committed to global learning and connection – a commitment that extends across all four years of colleges and to experiences inside and outside of the classroom.
* We provide international study programs on six continents and are ranked first among baccalaureate colleges nationally in the number of students who study abroad. More than half of all students study abroad before they graduate – an international study participation rate significantly higher than the national average for liberal arts colleges.
* More than 200 academic courses have an international component or global emphasis. One-third of our faculty has led a study abroad program.
* We enroll nearly 275 students from 49 countries, creating an enriching and culturally diverse global experience on campus. CSB/SJU rank second among Minnesota’s private colleges for the number of undergraduate international students.

*Why is this an important point of distinction? International study and global cultural engagement is an expectation at high quality liberal arts colleges. Though sometimes overlooked because of our rural setting in Middle America, our position as nationally leading institutions in both global study and international student enrollment distinguishes us among our peers and competitors. We must clearly convey our national position and the broader educational benefits derived from our commitment to a globally-based education.*

**A Unique Sense of Place**

* Our two campuses are located in a remarkable setting of 3,300 acres of woods, lakes, and prairie – providing our students with unique opportunities for education, recreation, and reflection.
* There is a compelling sense of community that shapes the undergraduate experience and creates a lifelong network of alumni/ae connection.
* Nearly all students live on-campus or in the immediate campus neighborhood, providing them with opportunities for a highly engaged learning experience.
* Our students seek and discover an engaging and integrated learning experience. Nearly all of them complete an internship, participate in undergraduate student research, study abroad, participate in community service, or participate regularly in student government, student clubs, campus publications, or other student organizations.

*Why is this an important point of distinction? “Place” is a key attribute and distinguishing feature of the CSB/SJU experience. Both current students and graduates routinely cite the sense of place here as a powerful part of their academic and social experience – expressed through the distinctive physical setting of the colleges, the residential experience, and the experience of community inside and outside of the classroom. However, “sense of place” can be difficult to simply convey, particularly for those not familiar with the colleges. Through both images and words, we must communicate how the colleges’ sense of place provides a distinctive context for the learning experience at CSB/SJU.*

**A Living Heritage of Arts and Culture**

* Our commitment to arts and culture dates to the founding of our monastic communities. We support a vibrant performing and visual arts program attracting national and international talent to the campuses and the region.
* The Benedicta Arts Center at the College of Saint Benedict is the largest performing arts center in Greater Minnesota and one of the finest centers in the region. The college routinely commissions new performance works with national and internationally reputed companies.
* Saint John’s University is home to the Saint John’s Bible and a remarkable collection of religious sculpture, paintings, prints, and artifacts. The Hill Museum and Manuscript Library is internationally reputed for preservation and study of manuscripts of great importance to Christian history and culture.

*Why is this an important point of distinction? Our commitment to arts and culture connects us to many world traditions. The scale of our commitment to the fine arts and to cultural study and preservation is unusual and distinctive for colleges of our size and type. We must clearly communicate how the variety of artistic and cultural opportunities available on campus enrich and enliven the educational experience here.*

**Interesting Facts:**

* 2049 women, 1912 men (52% women, 48% men)
* 90% graduate in 4 years compared to average rate of other private schools – 58% and public – 36%
* 12 to 1 teacher to student ratio
* Class sizes are capped at 35
* Average class size is 20
* 65 - 70% students are Catholic
* More than 60 areas of study and 40 majors
* Over 90% of first-years students return to CSB/SJU for their second year
* Over 93% of students receive assistance in financing their education
* 100% of our residential halls are wired to the campus network and both campuses also provide wireless capabilities
* Nationally recognized study abroad program with about 55% of CSB/SJU students partake in one of our 17 international study programs in 13 different countries
* 80% of our professors have the highest degree the their field
* CSB and SJU are located on a combined 3300 acres of land

**ACADEMIC DIVISIONS**

**Fine Arts**

Art

Music

Theater

**HUMANITIES**:

Communication

English

History

Humanities

Modern & Classical Languages

* Asian Studies
* Chinese
* French
* English as a Second Language
* German
* Japanese
* Spanish (Hispanic Studies)
* Classics
* Modern & Classical Literature in Translation

Philosophy

Theology

**SOCIAL SCIENCES**:

Accounting and Finance

Economics

Education

Management

Military Science

Peace Studies

Physical Education

Political Science

Psychology

Social Science

Sociology

**NATURAL SCIENCES**:

Astronomy

Biochemistry

Biology

Chemistry

Computer Science

Environmental Studies

Mathematics

Natural Science Concentration

Geology

Nursing

Nutrition

Physics

**St. Ben’s Tour Routes**

# CSB Tour A

* BAC—Talk about the new addition & about the building, show Gorecki (Forum) Theater
* Gorecki Dining & Conference Center (talk about the space)
* Clemens Library and Computer Lab
* Ardolf Science Center (Show classroom 104 and Lab 202 if time permits)
* Mary Commons-Bookstore, Mailboxes
* Show any rooms on first year Res Halls with the “Tours Welcome Sign” posted
* Gathering Place/Sacred Heart Chapel/Main Building
* HAB-point out but do not walk through
* Haehn Campus Center: Show McGlynn’s, Fitness Center, O’Connell’s, Fieldhouse

# CSB Tour B

* Haehn Campus Center: Show McGlynn’s, Fitness Center, O’Connell’s, Fieldhouse
* HAB-point out but do not walk through
* Ardolf Science Center (Show classroom 104 and Lab 202 if time permits)
* Gathering Place/Sacred Heart Chapel/Main Building
* Mary Commons-Bookstore, Mailboxes
* Show any rooms on first year Res Halls with the “Tours Welcome Sign” posted
* Clemens Library and Computer Lab
* Gorecki Dining & Conference Center (talk about the space)
* BAC—Talk about the new addition & about the building, show Gorecki (Forum) Theater

**St. Ben’s Tour Script**

# Main Building

Can you believe that from 1887 to 1956, the entire college, including classrooms and dormitories, was compressed into the Main Building? Today, the Main Building is generally a classroom building that houses courses in theology, accounting, management, history, and nursing, as well as many faculty offices. It is also an administrative building with offices for Admission, the President, Communication and Marketing Services, Student Accounts, and Financial Aid.

Here are some facts about the Main (take visitors to the TRC):

First floor:

* First floor was constructed in three phases
* Theresa Reception Center is on the National Register of Historic Places
* CSB was founded and sponsored by a Benedictine Monastery

Ground floor:

* Gertrude and Theresa are administrative areas for Communication and Marketing Services, Physical Plant, and Duplicating
* Theresa was initially a gymnasium and then part of the library complex

Second floor:

* Offices for Institutional Advancement, Financial Aid, Student Accounts, Business Office, Human Resources Office
* The renovated space was initially an auditorium and later part of the library complex.

Third floor:

* Faculty offices are now located in the former Theresa Residence Hall (called rotunda area)
* Classrooms and faculty offices for the management, accounting, and economics departments are located in Gertrude
* Houses a large computer lab

Fourth floor:

* Faculty offices are located in the former Theresa Residence Hall
* Classrooms, computer lab, and faculty offices for nursing are located in Gertrude

# Saint Benedict’s Monastery

St. Benedict's Monastery, (in St. Joseph, Minn.) was founded July 4, 1857. Today, approximately 300 Sisters belong to this Monastery (about 150 live on campus). They are committed to living the Gospel and the *Rule of St. Benedict*; listening and responding to the needs of the church and the world through their ministries of prayer, work and community. These Sisters also founded independent monasteries in Eau Claire, Wis.; St. Paul, Minn., Lacey, Wash.; Bismarck, N.D.; Duluth, Minn.; Ogden, Utah; Japan, Taiwan, the Bahamas and Puerto Rico.

Saint Benedict’s Monastery was built in phases:

Motherhouse and Convent complex - 1863

St. Cecelia Hall – 1881

St. Benedict Hall – 1883 (St. Benedict’s Academy, the precursor for the college)

St. Scholastica Hall – 1892

St. Teresa Hall – 1911 (college classes opened in 1913)

In 1981-1983, Sacred Heart Chapel was renovated and three new spaces were added:  Gathering Place, Oratory and Archives. Daily Mass is celebrated and open to all students (5 p.m. weekdays; 11:30 a.m. Saturdays; 10:30 a.m. and 6 p.m. Sundays).

# Gathering Place

The Gathering Place serves as an assembling area for monastic and college liturgies, as a reception and hospitality center, as well as an information center. Many windows invite outside beauty into the space; the skylight gives an entrance view of the chapel dome. The gift of all the furniture from Saint John’s Abbey and University was constructed at their workshop. Granite and marble pillars throughout are from the original chapel. Three sculptures in the Gathering Place honor the Sisters’ early history: One is at prayer; another, very young, is dying. Recalling the original mission to teach European immigrant children, the third statue is a Sister protecting a child from Minnesota winter winds. These sandstone creations are the work of a local artist, Joseph O'Connell (1927-1995).  One floor below is the Oratory where Sisters, students and guests are welcome and celebrate the Liturgy of the Hours at 7 a.m., 11:30 a.m., and 7 p.m.; this daily common prayer is central to Benedictine monastic living.

The Archives preserving all the monastery’s historical records and the Sister’s dining area are located two levels below.

# Chapel

The dome of the chapel is the predominant campus landmark. The main building is connected to the east side of the chapel and houses administrative offices and some living quarters for Sisters. The original chapel was finished being built in 1913 and renovated in 1983 in accord with Vatican II which principles articulated Art and Environment in Catholic Worship. It is the center of all spiritual life on the campus.  Before entering, the sacristy is to the right, the small Blessed Sacrament Chapel to the left. As you enter, you immediately come upon the granite holy water fountain, a gift from the Alexander family, owners of the Cold Spring Granite Company, the largest of its kind in the world; this same company gave the granite pillars in 1913.  Seating capacity in the chapel is 524, but with additional side chairs, nearly 800.

The pews in the chapel are made with wood from the Saint John’s forest and were made for the sisters by the monks at SJU.

Before renovations in the early ‘80s, the chapel was a fine example of baroque architecture. Now, with the altar in the middle, not at the end of the west nave, the shape is altered. This simplification of the Italian baroque style created a less distracting and more spacious atmosphere.

The pipe organ, with more than 1,600 pipes, was specially designed to reflect and incorporate the southern German heritage of the Sisters. Fritz Noack of Massachusetts designed and built it.

The Chapel is entered in the National Registry of Historic Places.

# Art and Heritage Place

The [Art and Heritage Place](http://www.sbm.osb.org/artandhistoryahplace.html) was completed in Fall 2000; this 9,600-square-foot building is home to the Whitby Gift Shop and Gallery and the Haehn Museum. In the Gift Shop, there are many beautiful items for sale, made by the Sisters and other artists. Also within this space, a moveable gallery area has periodic displays of creative works by Sisters and other artists. The museum houses nearly 4,000 artifacts; its mission is to collect, document, preserve, and exhibit objects which relate specifically to and highlight the history of the Benedictine Sisters who first came to central Minnesota in 1857.

**Spirituality Center**

The Spirituality Center is a place to seek solitude, quiet and peace located on the [west end of the Monastery](http://www.sbm.osb.org/tabid/177/Default.aspx). Women and men of all faith denominations and cultures are welcome to our Center for individual or group retreats, spiritual direction and a variety of faith and educational presentations, workshops and seminars.

# Mary Commons

Mary Commons connects three first-year residence halls together by a system of glass walkways.  In the center is a spacious student lounge with couches and a flat screen television. The bookstore/convenience store (1999) and student mailboxes are also on the first level of this building.  The upper level of the building houses many offices in the division of Student Development including, the Residential Life Office, Student Activities and Leadership Development, the Intercultural Center, and the International Student Program Office as well as the Vice President of Student Development.  The Department of Security is also located in this building and is open 24 hours a day, 7 days a week.  Mary Commons and the Information Desk are open from 7am – 1am Sunday – Thursday and 7am – 2am on Friday and Saturday.

**First-Year Residence Halls**

All first and second year students are required to live on campus at CSB.As a first-year student at CSB, women live in one of three residence halls: Aurora, Corona, or Regina.  There are mostly double rooms with a few triples on each floor of these halls.  The rooms come with a bed, desk, chair and closet for each resident and are also equipped with a sink and a mirror, phone and voicemail service, computer network access and cable TV hook-up.  In each residence hall building, there is a computer lab with 24-hour access, lounge/quiet study areas, kitchen and laundry facilities.   All residence halls and apartments have a 24-hour security system.  Open floor hours are 10:00 a.m.-midnight (weekdays) and 10:00 a.m.-2:00 a.m. (weekends).

There are opportunities to participate in intentional living communities in your first year at CSB.  There is a Health and Wellness Living Community (which is a chemically free living community), the Service Learning and Social Justice Community and new in 2006 an Environmental Learning Living Community (“Green” Community).  Each offers student the opportunity to live on a floor/wing with students who share a common interest and provides opportunities for structured programming related to the floor’s focus throughout the year.

**Regina Hall**

Regina was built in 1963.  It contains mostly double rooms with a few triple rooms on each floor.  It is three stories high and each floor has a lounge with a balcony or patio.  There are washers and dryers on each floor.  About 40-50 women live on each floor.  Regina Hall also has a Fireside Lounge in its lower level where an oven and range is located.  The computer lab is also located in the basement and is accessed only by using your Student ID card to swipe in (Regina Hall residents are the only ones who can access this lab)

# Corona Hall

Another residence hall in the Mary Hall Complex is Corona.  On each floor there are 32 rooms and are all carpeted and air-conditioned.  There are computer labs on the second and third floor of Corona.  In addition to the use laundry facilities, a large community lounge with TV, VCR/DVD player, air hockey and board games for student are located in the lower level of Corona Hall.

# Aurora Hall

This first year residence hall has a combination of doubles, triples, and a few singles.  Aurora was built in 1956.  Like all the other first year residence halls, each room has its own sink and mirror area.  There are two washers and two dryers per floor and computers labs on each floor as well.

***Talk about while walking to ASC:***

# *Henrita Academic Building*

*The Henrita Academic Building (HAB) is an academic building named after Sr. Henrita, the prioress of the Benedictine community for many years. Originally built as a high school, it is where some of the English, math, psychology, education, and modern and classical language classes are held on the CSB campus. Both the Math Skills Center and Writing Center are in the HAB.*

# Ardolf Science Center

In the fall of 1992, the $7.2 million-dollar Ardolf Science Center opened. This state-of-the-art building, combined with the science center at SJU, offers students more square footage of study and research space than any other private college in Minnesota, and science facilities that rival those of many research institutions. The Ardolf has also received many awards for both its safety and architecture. This building was designed specifically for students studying in the fields of chemistry, dietetics, and nutrition. The Ardolf Science Center at CSB and the Peter Engel Science Center at SJU offer unique features such as a modern greenhouse and nuclear magnetic resonance spectrometer, and there's also an abundance of collaborative laboratory space where students and faculty can work together. Beyond our facilities lies a 3,200 acre living laboratory, which includes numerous species and varied habitats, including several ponds and lakes, prairie, oak savanna, wetlands, a deciduous forest, a conifer plantation, an arboretum, a maple sugar "bush" and an apiary.

# Academic Services Building

This building houses the registrar office, academic advising, career services, service learning, and education abroad. As you enter the building you will go upstairs and move to the “back” of the first floor where a career services student employee or staff member will give a 2-3 minute talk on their services.

# *Talk about while walking out of ASB:*

# *Richarda Hall*

*Named in honor of Sister Richarda Peters, a Dean of residence in the 1940’s, Richarda houses many faculty offices.  It was a former college residence hall and now predominately houses girls from the St. John’s Prep School.*

# *East Apartments*

*In 2000, CSB began building more East Apartments for students to live in as upper-class women.  This new building is located directly behind the Henrita Academic Building behind the Remodeled East Apartments which house 4-6 women per apartment.  The typical Remodeled East Apartments is a furnished four-person apartment which includes two double bedrooms, a bathroom, a shower, a living room and a kitchen.  The New East apartment building has 2 and 4 apartments with each with private bed rooms.  Laundry facilities are also located in each apartment and the computer lab is located on 2nd floor.  In the Remodeled East Apartments laundry is located in McDonald.  Over 85% of students live on campus, including* ***upper-class women****.  This high number is due to the fact that we have a strong community and great housing.*

***Centennial Commons***

*Just completed in 2012, this community consists of four eight-unit townhomes and a community center building. There are a total of 31 four-bedroom, two-story units with two full baths, laundry facilities, full kitchen and dining space, living room, storage and shared front porches. The community center provides space for student gatherings, as well as a kitchen, fitness area, computer lab, small-group study rooms and residential life staff office space. It is LEED (Leadership in Energy and Environmental Design) certified and essentially self-sustaining.*

# Haehn Campus Center

This $7 + million dollar building opened in 1995 and is named after Mr. Haehn, a generous donor (1.5 M of the 7 M).  It is a student center that houses McGlynn’s Sports Cafe, O’Connell’s coffeehouse, a commons area, meeting rooms, and a huge athletic and recreation facility for students to use. The center is designed to bring together students with a variety of interests:  varsity athletics, intramural athletics, student government, general fitness, etc.

# Murray Hall

Adjacent to the Haehn Campus Center, Murray Hall houses our pool, one racquetball court, a reflection room, and a space for offices including Student Government and Campus Ministry.   The pool is a six-lane paddock pool with a one-meter Duraflex diving board.  The swim team practices in this pool but there are open swim hours during the week and weekends for student use.

# Field House and Fitness Center

In the lower level of the Haehn Campus Center, there is a 38,000 square foot field house with 4 courts for basketball, tennis, or volleyball, as well as a running track.  There is also a newly renovated fitness center where students can work out, and a huge aerobics studio just down the hall for aerobics classes, kickboxing, dance, martial arts, and much more.  CSB also has certified personal trainers to work with all CSB students free of charge. At the Campus Recreation desk, students can check out equipment at no cost (they need their I.D.) including snowshoes, roller blades, tennis rackets, basketballs, softball gloves, etc.  The athletic facility is open from 6:30am-midnight Monday-Thursday, 6:30am-10pm Friday, 8am-10pm Saturday and 8am-midnight Sunday.  Students also have access to the swimming pool with open swim times, R.A.D. self defense class for women and yoga classes. (See Appendix B for more information)

# Claire Lynch Hall

Claire Lynch Hall is named after Sr. Claire Lynch who was instrumental in opening up St. Ben’s to students of other cultures and backgrounds. At CSB, you can participate in MIAC Division III sports including cross-country, track and field, soccer, basketball, volleyball, hockey, softball, swimming and diving, nordic skiing, tennis and golf. Our intercollegiate athletic teams are very competitive and often participate in post-season NCAA tournaments. Current CSB/SJU students have free admission to all games, including those that compete off-site (Blazer hockey at the Municipal Athletic Arena and SJU hockey at the National Ice Arena). In addition to wonderful space for our athletic teams to compete in, student athletes also have access to a fully staffed athletic training room which is designed to serve our women student athletes.

# McGlynn’s Sports Cafe

Provides a space for faculty, staff and students who choose to bring a lunch to eat. Also open for special events and services the concession stand at athletic events.

# O’Connell’s

O’Connell’s coffeehouse/alcoholic nightclub is open weekdays from 7:30am to midnight, Saturday from 4:30pm to midnight and Sunday from 2:30pm to midnight for students to get something to eat, drink, or just hang out.  This is named after Sr. Colman O’Connell who served as the President of the College from 1986 – 1996.  There is a dance floor which is used for events ranging from dinner theaters, campus bands to swing dancing.  Students can also relax in front of the big screen television, play pool, and enjoy special activities such as open mic night, karaoke, bingo night, etc.  It is a great place for students to gather.

***Talk about as you leave the HCC:***

# *Link*

*Since our campuses are just a few miles apart, students might be wondering how we get from one to the other for classes, activities, or for just hanging out—that is where our Link plays a key role. The Link is our shuttle bus between CSB and SJU. It runs Sunday through Thursday until midnight, and Friday and Saturday until 2:00 a.m. The bus generally leaves CSB on the hour and half hour, and SJU on the quarter hours (xx:15 and xx:45). That same bus takes students into St. Cloud on the weekends, so they can go to the mall, the grocery store, and the movie theater.*

# Benedicta Arts Center of the College of Saint Benedict

CSB/SJU students have extraordinary spaces in which to study and create. Recently having undergone a nine million dollar renovation and expansion, the Benedicta Arts Center of the College of Saint Benedict is now comprised of 203,000 square feet of academic arts spaces. Named after Mother Benedicta Reipp, who was the founder of the Benedictine Women in the United States, the Benedicta Arts Center of the College of Saint Benedict holds academic classes for music, theater, visual arts and dance.  Besides general classrooms and a fine arts computer lab, the building is also home to the 1,000-seat Escher Auditorium,  the  300-seat Gorecki  Family Theater, the Colman Black box Theater, a flexible 125-seat black box space, the Darnall Amphitheater (lawn seating), the Helgeson Dance Studio, a music library, recital hall, music rehearsal hall,  and small ensemble room.  Students also have access to photography and pottery studios, make-up and dressing rooms, a costume shop, as well as space for scene construction.

All CSB/SJU  students may be involved in  the fine arts , whether they are music, art or theater majors or minors, or non majors,  by  taking courses in any number of applied or classroom courses in art, dance, music, or theater, participating in a music ensemble,  performing in a play or opera, working as part of a technical crew, working in the box office, ushering or house managing, playwriting, or just sampling any of our fine arts classes which range from sculpture to dance.  The Benedicta Arts Center of the College of Saint Benedict also contains the Gorecki Gallery and the Gallery Lounge where faculty, visiting artists and students have the opportunity to display their artwork. There are a number of student music ensembles on campus, including 4 choirs, a Symphony Orchestra, a Wind Ensemble and Jazz Ensemble, as well as various chamber ensembles. CSB/SJU Fine Arts Programming also presents a series of performances by artists of national and international reputation in all disciplines.  Many of these performances are accompanied by residencies where artists work alongside our faculty providing hands-on experiences for students.

***Talk about on way to Library:***

***Upper Class Residence Halls and Apartments***

*As a residential campus, all students are required to live on campus their first and second year at CSB.  Sophomores live in one of three residence halls: Brian, Margretta or Lottie Hall.  All three have the amenities of the first-year residence halls and then some.  Each building is fully carpeted, sunlight streams into spacious rooms from large windows and skylights located throughout, and balconies on the front of Margretta and Lottie Halls provide excellent views of the CSB campus. There are kitchen facilities and lounges available in each hall.  Laundry facilities are located on the 1st floor or in the lower level of the halls.*

*This is a great time to talk about the Health Center at CSB as well: The opening of CSB Health Services on campus in Fall 2009 marked the beginning of CSB students having access to an on-campus health clinic designed specifically for them.*

*CSB Health Services operates out of Lottie Hall (lower level). We will assist the women of CSB with many of their health care needs. Current services include: vaccinations, treatment of minor, acute illnesses and injuries, rashes, allergies, well women exams, mental health concerns and health counseling.*

# *Brian Hall*

*Brian Hall opened in 1996 and houses sophomore students.  The building is named after Brian Spain, OSB, who was involved with the personal development of our students for many years.  There is a kitchen area for students to use to prepare snacks or meals in the lower level. Brian Hall has lounges located on the east and west end of the hall where students can socialize or have group study sessions.  There is a computer lab located on 1st floor.*

# *Margretta Hall*

*The sophomore residence hall, Margretta, is named after Sr. Margretta, who taught German for many years and pioneered the CSB/SJU International Studies programs.  Margretta Hall has double and single residence hall rooms that are equipped with the same furnishings as the first-year residence halls.  Margretta Hall opened in 1988 and houses 150 upper-class women.  There are computer labs and lounges on each floor.*

# *Lottie Hall*

*In addition to Brian and Margretta, sophomores live in Lottie Hall.  This building opened in 1994 and houses 250 students in single and double rooms as well as suites for four to six women.  The suites include two or three double bedrooms, a furnished living room, and a bathroom. The sophomore residence halls are linked together through hallways and are staffed with Resident Assistants on each floor as well as a Resident Director in each building.  The computer labs are located on two different wings on the 2nd floor.*

# *West Apartments*

*West Apartments is one of our housing options for students as juniors and seniors.  West Apartments include Dominica, Westkaemper, Girgen, Gable, Schumacher, Sohler and Smith buildings, all named after monastic women who had been actively involved at CSB.  The buildings have apartments for two to four women.  The typical, furnished, four-person apartment includes two double bedrooms, a bathroom, a shower, a living room and a kitchen.  There are laundry facilities in the lower level of each building.  The apartments are set up in neighborhoods, grills and common picnic areas.  The computer lab for West Apartment residents is located in the lower level of Dominica and is open 24 hours.  These apartments are also included in our 24-hour security system*

# Clemens Library

Clemens Library was built in 1986 and has study space for over 500 students. It holds a special joint relationship with Alcuin Library at St. John’s; together they offer students the second largest private college library collection in Minnesota. **Students have the opportunity to search 75 other libraries in Minnesota as well as many others in North and South Dakota**. Clemens is unique in that its collection is especially strong in the fields of literature, religion, women’s studies, and nursing. Clemens Library also houses the largest computer lab on campus. This area of the library remains open until 2:00 am Sunday through Thursday, and on Friday and Saturday until 10:00 pm. It contains PCs, MACs and Unix machines, scanners, zip drives and CD burners, and is wired with the capacity to nearly double in workstations. There are several new workstations being added to the library this year. There are also workstations for students to plug into the network with their own laptop computers. The library also contains a variety of study rooms with access to computers, projectors, and more. The library is open Mon.-Fri. from 8:00 a.m. to midnight and Sat.-Sun. from 10:00 a.m. to midnight. The campuses will also be entirely wireless by the end of this academic year. All buildings will be wireless by the end of the fall semester, and outdoor spaces will be covered by mid-spring semester.

The Clemens Library is also home to a student owned and operated coffee shop . . . Clemens Perk. The coffee shop was founded as part of our E-Scholars program, in collaboration with the Entrepreneurial Center.

# Gorecki Dining and Conference Center

The imaginatively designed 51,000 square foot Gorecki Center includes a 400 seat student dining center, 450 seat conference & banquet center, and several smaller meeting spaces. The campus center was designed to enhance the values of the campus community, a place for students to gather, dine, relax and wait for the Link. The center also enables us to embrace the larger community of Central Minnesota who we invite to use the campus center for meetings and social events as there is large conference space in the upper level.

Lobby (Campus Living Room) serves as bus stop and is open until the last bus runs each night.

Culinary Service Hours: M-F 7:00AM-7:30 PM, Sat.-Sun. 9:00AM-7:30PM

Serving Stations- With many made to order options: Home-style Foods, Mongolian Grill, Salad Bar, Desserts Bar, Deli, Grill & Beverage stations.

Meal Plan - Continuous Meal Pass which allows students access to food & beverages as many times as they would like throughout the day during hours of operation.

Retail Bakery (Good To Go) in the lobby offering fresh bakery items, coffee, smoothies and a large assortment of grab and go items.

Lounge Area – great place to wait for the bus (be sure to point out the computer kiosks).

## **Appendix A**

**Resident Hall Student Meal Plan**

**Bennie Continuous Meal Plan  This plans include 4 components:          cost: $2,403.00/semester**

* **Continuous Meal passes** - This plan **allows unlimited entry** to the Gorecki Dining Center or the SJU Refectory 7 days a week during operating hours. The continuous pass portion of this plan is only valid at the Gorecki Center and the SJU Refectory.
* **Additional Daily Meal Punch** - This plan includes **1 meal punch** per day that can be used at the Cash Operations of McGlynn's or Sexton for 1 combo meal per day (al a carte and retail items excluded).
* **Bennie Bucks** - This includes **75 Bennie Bucks** (i.e. flex points) per semester that can be used at any of the dining locations at any time.
* **Guest Passes** - Ideal for visiting family and friends, this plan includes **4 free guest passes** per semester that can be used at Gorecki Dining Center or the SJU Refectory.

*\*Any dining Passes or Bennie Bucks remaining at the end of each semester will be forfeited.*

**Apartment/Off campus students may choose one of these plans:**

**Bennie Continuous Meal Plan  This plans include 4 components:          cost: $2,403.00/semester**

* **Continuous Meal passes** - This plan **allows unlimited entry** to the Gorecki Dining Center or the SJU Refectory 7 days a week during operating hours. The continuous pass portion of this plan is only valid at the Gorecki Center and the SJU Refectory.
* **Additional Daily Meal Punch** - This plan includes **1 meal punch** per day that can be used at the Cash Operations of McGlynn's or Sexton for 1 combo meal per day (al a carte and retail items excluded).
* **Bennie Bucks** - This includes **75 Bennie Bucks** (i.e. flex points) per semester that can be used at any of the dining locations at any time.
* **Guest Passes** - Ideal for visiting family and friends, this plan includes **4 free guest passes** per semester that can be used at Gorecki Dining Center or the SJU Refectory.

*\*Any dining Passes or Bennie Bucks remaining at the end of each semester will be forfeited.*

**Apartment Meal Plans**

* **Meal Punches:** These can be used upon enter of the Gorecki Center or the SJU Refectory a set number of individual times (one punch per entry) during operating hours. Meal punches are also accepted at McGlynn's and Sexton when purchasing the combo meal (ala a carte and retail items excluded from a meal punch purchase).
* **Bennie Bucks:**  Each plan includes a set number of Bennie Bucks (i.e. flex points) per semester that can be used at any of the dining locations at any time. Each Bennie Buck has an equivalent of $1.00. Additional Bucks can be purchases at any time in $25.00 increments.

**\****Any dining Passes or Bennie Bucks remaining at the end of each semester will be forfeited.*

**Meal Punch Plan Options include:**

|  |  |  |
| --- | --- | --- |
|  | **Plan Cost:** | **Bucks rate per meal at Gorecki (CSB)** |
| **Breakfast** | **Lunch** | **Dinner** | **Brunch** |
| **125 Meal Punch Plan** Meal Punches:   125Bennie Bucks:    150 | **cost: $1,200.00/plan** | **$3.00\*** | **$3.00\*** | **$3.00\*** | **$3.00\*** |
| **75 Meal Punch Plan** Meal Punches:    75Bennie Bucks:    100 | **cost:  $755.00/plan** | **6.25** | **6.75** | **8.75** | **8.75** |
| **50 Meal Punch Plan** Meal Punches:    50Bennie Bucks:    125 | **cost: $600.00/plan** | **6.25** | **6.75** | **8.75** | **8.75** |
| **Bennie Bucks Only Plan**Bennie Bucks: 200Minimum starting balance | **$200.00 startup** | **7.75** | **9.00** | **10.50** | **10.50** |

\*3.00 meal rate valid for cardholder only. Additional meals at bucks rate of 6.25 - 6.75 - 8.75
\*3.00 meal rate valid for meals at CSB Gorecki Dining facility only.

**For more Information, Contact:**Email:  csbculinary@csbsju.edu    Phone: 320-363-5112

**Questions  and Answers**

**General**

Do I have to Choose a Meal Plan?
If you are living in a Residence Hall, the Bennie Continuous Meal Plan has already been setup for you.
If you are living in an Apartment or Off Campus, you will need to select a meal plan. You can signup for a plan online or by stopping by our main office or the cashier station.

When is my Meal Plan Valid?

**Fall Semester:**
Aug. 13th, 2012 thru Sun (lunch) Aug 26th•-       Apt Meal punches, Bennie Bucks and Guest Passes are valid

Sunday (dinner), Aug. 26th, 2012 thru Tuesday (dinner) Nov. 20th, 2012
•-       All components of all plans are valid

Thanksgiving Break - Nov. 21st, 2012 thru Sunday (lunch) Nov. 25th, 2012
•-       Apt Meal punches, Bennie Bucks and Guest Passes are valid
          Limited service available, check schedule for service hours.

Sunday (dinner), Nov. 25th, 2012 thru Wednesday (dinner) Dec. 19th, 2012
•-       All components of all plans are valid

Dec 20th, 2012 thru Jan xx, 2013
•-       Meal Plan resets occur -
          Limited service available, check schedule for service hours.

Last Day of Fall Semester to use Meal plans: Dec. 19th, 2012

 **Spring Semester:**

Jan. 8th, 2013 thru Sun (lunch) Jan 13th,2013
•-       Apt Meal punches, Bennie Bucks and Guest Passes are valid

Sunday (dinner), Jan. 13th, 2013 thru Friday (dinner) Mar. 22nd, 2013
•-       All components of all plans are valid

Spring Break/Easter Recess - Mar. 23rd, 2013 thru Sunday (lunch) Apr. 2nd, 2013
•-       Apt Meal punches, Bennie Bucks and Guest Passes are valid
          Limited service available, check schedule for service hours.

Sunday (dinner), Apr. 2nd, 2013 thru Wednesday (dinner) May 10th, 2013
•-       All components of all plans are valid

 Last Day of Spring Semester to use Meal plans: May 10th, 2012.

**Bennie Bucks**

Where can I use Bennie Bucks?
Bennie Bucks can be used at any dining facility on either campus. You can use Bennie Bucks to purchase a meal, grab n go items or retail items.
These location you may use Bennie Bucks include:

CSB Gorecki Dining Center SJU Refectory
Mc Glynn's (HCC) Sexton
O'Connells (HCC)
Good 2 Go (Gorecki Center)

What if I run out of Bennie Bucks?
Bennie Bucks can be added to any meal plan account.

How many Bennie Bucks can I add?
Bennie Bucks can be added in increments of $25, $50, $100 or $200

How do I add Bennie Bucks?
You can stop by the Culinary Service Main office
(This office is located in the hallway near the library link).
You can stop by the cashier station in Gorecki
Or - COMING SOON - you can add Bucks online by accessing Manage My ID via the Culinary Services website.

**Card Usage Meal Punches**

Can I share my Meal Punches?
If you are on a **Continuous Plan,** you are NOT ALLOWED to share your meal punches.
Your plan has 4 additional guest passes to use for Family/Friends.
If you are on an **Apartment Plan**, you may use your punches for any guest you choose.

How do I use my Additional Daily Meal Punch? (Continuous Plan only)
You may use this punch at either McGlynn's or Sexton when purchasing a Combo Meal as identified. This does not include al a carte items or retail items.

How do I use Meal Punches on an Apt Plan?
You may use meal punches at Gorecki Dining, the Refectory, McGlynn's or Sexton.  When using at McGlynn's or Sexton, you are allowed to purchase a Combo Meal as identified on the menu.
You **may not** use a meal punch at McGlynn's or Sexton to purchase al a carte items or retail items.

How do I purchase other items at Good 2 Go, McGlynn's or Sexton?
You may purchase al a carte or retail items at Good 2 Go, McGlynn's or Sexton with your Bennie Bucks or paying cash/check/credit card.

Card Usage Charging

**Card Usage – Charging**

Can I charge my meal plan to my Student Account?
All CSB Students living in a Residence Hall have been assigned a Continuous Meal plan and will automatically be charged for this plan.
Students not living in a Residence Hall (Apt or Off Campus) will need to sign up for a meal plan.  You are able to charge the initial purchase of this meal plan to your Student Account until September 10th, 2012 (Fall Semester).

Can I charge food purchases?
You are able to use a Credit (or Debit) card to purchase meals or food items at any location on campus.

**Card Usage – Policies**

Do I need my ID to Dine or Purchase items?
Yes! You must have personal campus ID with you at any time you would like to use your meal account.

 What if I know my number, can you key in my code?
No!  We are unable to verbally accept a personal banner number to access an account.
 We have this policy to protect the safety of your account.

What if I lose my ID card?
You should report a lost card to Security IMMEDIATELY!  Call x5000 from any campus phone or dial 320-363-5000.

 Can my friend/family member use my card?
The cardholder must be the person pictured on the ID card.  You may use your account to buy a meal for a friend/family member, but you must be present to make that purchase.

 Would the Cashier ever not return my card?
\*If a card is presented to make a purchase by someone other than the cardholder that is pictured on the ID Card, the card will be kept by the cashier and turned in to Security.

\*If a card is presented to make a purchase and is identified as a card that has been reported LOST or INVALID in the system, the card will be kept by the cashier and turned in to  Security.

\*If the card is 'broken' (bent, cracked) or could potentially cause damage to the Micros reader upon swiping in the unit, the card will be kept by the cashier and turned in to Security.

**Appendix B**

**College of Saint Benedict Campus Recreation**

**Marcia Mahlum, Director**

**Amanda Anderson, Assistant Director**

**320-363-5992**

 **www.csbsju.edu/csbcampusrec**

**CSB Campus Recreation is distinct compared to other institutions in the following ways:**

* Being a women’s institution, we tailor our program offerings to meet the fitness needs/interests of women-aerobics, yoga, personal fitness trainers, etc.
* We are one of the few colleges in the state of MN to offer a nationally recognized women’s self defense class to our students, and be pro-active in addressing issues of assault and violence.
* We are the only MIAC institution (to my knowledge) that checks out such a wide variety of equipment to students free of charge (see list on our department website).

**Aerobics**

* 10-12 classes offered each week
* classes are taught by CSB students – both certified and non-certified instructors

**Desk & Fitness Center**

* We are open:
	+ Mondays-Thursdays 6:30am-midnight
	+ Fridays 6:30am-10pm
	+ Saturdays 8am-10pm
	+ Sundays 8am-midnight

-Hours are subject to change based on academic and holiday breaks as well as campus events

* **Both facilities have large variety of cardio and weight training equipment to meet student needs.**
* SJU also has a fitness center available for student, staff and faculty use. Students can use both facilities depending on which facility is most convenient for their schedule.
* Student, Staff, Faculty ID’s are required to gain access to the fitness center at CSB.

**Equipment Checkout**

* All you need is your student ID to checkout equipment. Use of the equipment is free to all CSB/SJU students (late return fees/damage fees do apply).
* We have everything from softball gloves, basketballs and footballs to snow shoes, cross country skis and rollerblades (see our dept. website for details).

**Ice Rink (recreational)**

* There is a small recreational ice rink outside of the HCC. Check out skates from us too! Great way to enjoy a MN winter afternoon!

**Intramural Sport Leagues**

* All games are played in the field house. Each semester, we have between 100-120 teams participating in the intramural season.
	+ Basketball - women’s and co-rec
	+ Volleyball – Three different competitive levels offered
	+ Women’s 4 on 4 sand volleyball
	+ Bean bag
	+ Floor Hockey – co-rec
	+ Badminton – co-rec
	+ Ping Pong
	+ SJU also offers a variety of men’s and some co-rec leagues

**Pool/Water aerobics**

* The CSB pool is available for both recreational use as well as used by our CSB swim team.
* We offer 13 open swim times Mondays-Sundays
* We will also conduct individual or small group basic swim lessons for CSB students upon request.

**R.A.D.-Women’s Self Defense Classes – CSB STUDENTS ONLY**

* R.A.D. stands for Rape Aggression Defense which means defense against abduction
* This is a nationally certified program of personal safety education
* You learn risk reduction and avoidance strategies as well as physical defense techniques
* You don’t need any self-defense/martial arts background to take the class
* 2-3 classes are offered a semester

What one student had to say about the class:

“After completing the RAD course I was filled with a sense of empowerment – not only in the area of self-defense, but in all aspects of my life. I now know that I can overcome any obstacle that is in my path. The RAD course teaches you to have faith in yourself and your abilities. I HIGHLY recommend this class”

 CSB First-Year

**Yoga – CSB STUDENTS ONLY**

* We offer 2 classes each semester of each
* Cost is $50-70 for the class per student. The reason for a fee is we bring in an instructor who is not employed by CSB to teach these classes.

**Personal Fitness Trainers – CSB STUDENTS ONLY**
We have certified personal trainers available to CSB Students who are looking to get set up on a personal training program to meet each individual's fitness needs.  *This program is available free of charge to CSB students only.*  SJU students can contact Gary Fasching to see if there is someone available at SJU to set up a program for you.  This service is available to faculty/staff on a limited basis.  Our trainers are here to serve you and keep you motivated to meet your individual fitness goals! For questions about this program, students can talk to Amanda Anderson aanderson@csbsju.edu our Assistant Director in Campus Recreation.

If you are a Blazer Athlete, contact Don Fischer, CSB Strength and Conditioning coach dfischer@csbsju.edu to get set up on a workout program specific to your sport.  He also supervises the functional training sessions for athletes, and can provide you with information regarding these sessions.

**Additional points:**

* Karate club, ballroom dance club, CSB dance team, tai kwon do club, aikido club use the aerobic studio at various times throughout the week
* Blazer volleyball and basketball practice and compete in Claire Lynch Hall. Blazer softball, golf and tennis use the field house for indoor practices due to poor weather.
* Various club teams also use either Claire Lynch or the field house for their practices: CSB dance team, CSB LaCrosse, CSB Ultimate Frisbee, CSBRugby and SJU club volleyball.
* Intramural sports are played in the field house
* A variety of campus events are held in the field house (just to name a few)
	+ Festival of cultures
	+ Night to Fight Cancer Walk
	+ Concerts
	+ Graduation
	+ CSB dance team competition

**Appendix C**

# College of Saint Benedict

# Four-Year Residential Experience

Numerous national studies demonstrate that a [**wide range of learning**](http://www.csbsju.edu/csbreslife/AcademicSuccessCriticalThinking.htm) happens as a result of living on campus. As a leading Catholic liberal arts college for women, the College of Saint Benedict has a plan to increase the percentage of students who live in college-approved housing (on campus and those studying abroad) from 80 percent to 90 percent.  This plan begins with the class entering CSB in fall 2010.

Other top-ranking liberal arts schools have high percentages of students living on campus. In Minnesota, 96 percent of St. Olaf’s students and 90 percent of Carleton’s students live on campus.

### Beyond living in the residence halls

The four-year residential experience goes beyond actual residential facilities.  It is the total campus experience that includes student activities and opportunities, campus policies, dining, recreation and fitness, and academic collaboration.

### New housing to be built

The exciting news is that new student housing, which is expected to accommodate approximately 150 juniors and seniors, will be constructed with a planned opening date of August 2012.  Enhancements will be made to some of our other residential facilities as well to ensure an optimal residential experience for all of our students.
 Frequently Asked Questions

#### How did this decision come about?

We have been working on our residential plan for the future since 2005.  There is clear evidence that indicates a wide range of learning happens as a result of living on-campus.  A four-year residency requirement provides us with the opportunity to support and enhance a student’s learning and personal growth with intentionality and purpose from her first year through her senior year.

#### Who will be affected by the new residency plan?

Student entering in the fall of 2010 (the class of 2014) will enroll with a four-year residency requirement.  Students enrolled prior to fall 2010 will not be affected by the four-year residential plan and residency requirement.  The new residential facility will provide an on-campus housing option for juniors and seniors who desire on-campus housing but cannot be accommodated in our existing residential facilities.

#### Can students appeal to live off campus?

Juniors and seniors who wish to live off-campus can apply for a residency exception.  Applications will be reviewed by a housing committee which will include student members.  The college will determine how many residency exemptions will be approved each year.

#### Did CSB take into consideration the effects on the St. Joseph housing market and community?

We meet regularly with the City of St. Joseph and have kept them apprised of our plans and will continue to do so.

**Saint John’s University Campus Tour**

 The following outline is meant to provide a brief historical, factual, and practical sketch of Saint John’s University. It is meant to give you a general idea of how to present the atmosphere of Saint John’s to prospective students and their families. Please highlight the tour with your own insights, knowledge and experiences of Saint John’s.

 Saint John’s began with Saint John’s Abbey, a monastery of Benedictine monks living, praying, and working together. For the monks, Saint John’s is home. Benedictine monks came to the banks of the Mississippi River near St. Cloud in 1856, settling there while purchasing the land on the present site. Their mission was to minister to the needs of immigrant German Catholics, providing parishes, missions, and schools. Saint John’s University was chartered by the Minnesota Territorial Legislature in 1857, one year before Minnesota became a state. Saint John’s University is the oldest continuing institution of higher education in the state. The monks moved to the shores of Lake Sagatagan in 1864 and began building permanent structures to continue their work.

**First and Foremost, introduce yourself.** Tell the group your name, where you are from, what year in school you are, and what your major is. As you begin a tour, try to get to know your visitors, ask about high schools, potential majors, other interests, etc. We want to try to make each tour as personal as possible for our visitors. Try to focus on aspects and issues that they may find most interesting. Someone interested in Biology would probably like to spend more time in the Science Center. A football recruit would like an extensive tour of the Warner Palaestra. A possible Music major would like to spend more time in the Music building and the SBH. Make sure to point out every building, but you don’t need to enter all of them. Finally, as you embark, be sure to encourage our guests (both students and parents) to ask any and all questions that cross their minds. Promise to answer any questions to the best of your ability or, if they are interested in a topic you are unsure of, tell them the admissions office will find someone who *can* answer their concerns. This lets our visitors know that we actually *do* care about their concerns.

**St. John’s Tour Routes**

**SJU Route A**

* Abbey Church (Point out Sag/ Chapel as you walk toward the library)
* Stephen B. Humphrey (SBH)-key points: individual practice room, piano rooms, also called the music building
* Point out Benet, Great Hall, IT Services, Refectory, Post Office, Tommy Hall, Simons Hall
* Sexton Commons (Show bookstore, Pub and Dining area)
* Show Mary 1-look for “Tours Welcome Sign” posted by the rooms
* Point out Mary Hall lower level (Career Services, OLC) on your way to the residence hall area
* Palestra—Show Fitness Center, Sexton arena, McNeely Spectrum & football field
* Alcuin Library (also mentioned the Hills Museum of Manuscript Library where the St. John’s Bible is housed)
* Peter Engel/New Science Center (Show Pendulum & Lab 103)

**SJU Route B**

* Peter Engel/New Science Center (Show Pendulum & Lab 103)
* Alcuin Library (mentioned the Hills Museum of Manuscript Library where the St. John’s Bible is house)
* Palestra—Show Fitness Center, Sexton arena, McNeely Spectrum & football field
* Point out Mary Hall lower level (Career Services, OLC) on your way to the residence hall area
* Show Mary 1-look for “Tours Welcome Sign” posted by the rooms
* Sexton Commons (Show bookstore, Pub and Dining area)
* Point out Benet, Great Hall, IT Services, Refectory, Post Office, Tommy Hall, Simons Hall
* Stephen B. Humphrey (SBH)-key points: individual practice room, piano rooms, also called the music building
* Abbey Church (Point out Sag/ Chapel as you walk toward Peter Engel Science Center)

# The Great Hall

* The Great Hall was constructed in 1879 as the original Abbey Church, to be replaced in 1961 by the current Abbey Church.
* Now the Great Hall functions as a gathering place for social, religious, educational, and performing arts functions. One of the most popular activities in the Great Hall is the Thanksgiving dinner, which is annually served to students by members of the Monastic Community in a formal setting.
* The Great Hall also includes the campus information desk and switchboard. Johnnie bread can be purchased here. Tell them it is made fresh daily on campus.

# The Quadrangle

* The Quad was the original building on campus, built by the original members of the St. John’s Monastic Community.
* The bricks of the Quad were made from clay dug from the land here at St. John’s. (Where Clemens Stadium is now located, for example)
* The Quad houses the Refectory and Dining Services, administrative offices, faculty offices and many classrooms (primarily languages, theology, English, communications, history and philosophy). There is a large computer lab on the ground level of the Quad and the Health Center on the first floor.
* The Health Center is open business hours (8:00 am to 4:30 pm). There is also a pharmacy there. There are EMTs & Life Safety services on campus in case of an emergency. Also, the St. Cloud Hospital is only 15 minutes away.

# Abbey Church

# *Note: before entering the Abbey please be aware of the liturgical functions which may be happening. Morning prayer ; 7:00-7:30am; Noon prayer, 12:30-1:00pm; Student Mass (Lower Assumption Chapel), 5-5:30pm; Community Mass, 7-7:30 pm.*

Keep in mind that not all of our visitors are Catholic therefore some things that relate to the church, the mass and the monastery may be foreign to them. If the guests that you are speaking with are not of the Catholic faith, make sure that they understand that people of all faiths are welcome here. About 70% of our student population is Catholic.

* The Abbey Church is the center of Campus. The Abbey Bell Banner is a campus landmark that is visible from the highway and beyond. The architect of the Abbey, the library and the Science Center is Marcel Breuer (Broy’er). It is 110’ tall, and is the tallest thing on campus intentionally. Two steeples were removed from over what is now the Great Hall and are in storage.
* Student masses are held at 9:00pm on Sunday evenings, run by students in our Campus Ministry program.
* One of the most unique aspects of student life at St. John’s is the relationship students have with the members of the Monastic Community.  Many of our residence hallfloors have a member of the Monastic Communityserving as a Faculty Resident.  These priests and brothers serve as a social and spiritual guide for students.  In the first and second year residence halls, there is a Monk on each floor.  On many occasions these Monks, referred to as “FR’s” will surprise students on their floor with fresh baked Johnnie bread or other treats to help ease the stress of a hard night of studying.
* When discussing the relationship between students and the monastic community, you can mention that the monks are wise men who have spent their lives pursuing God and their academic passions. Abbot John Klassen, for instance, was a chemistry professor up until his election as abbot.
* Point out the stained glass window and discuss how it was designed and built by the faculty, students and monastic members of St. John’s. Explain how the colors on the window correspond with the colors in the liturgical year (you don’t have to know which colors mean what). Also, explain the bee hive structure of the wall. It is symbolic of our community here. The bee hive structure is one of the strongest structures known to man, architecturally speaking, but if one piece of the hive is removed, then the whole structure falls apart. It says our community is very strong, but we are all important in the community, and it just wouldn’t work without all of us.

**Abbey Guest House and Church Pavilion**

* The Abbey Guest House is a new addition to the Saint John’s Campus. The Guesthouse will have 30 rooms and host a number of visitors every year on spiritual retreats. It will have a library, meeting rooms, dining facilities, a meditation chapel and parlors for visiting and spiritual direction.
* The Church Pavilion will include a lobby area, an elevator (allowing parishioners, students, guests and visitors who are elderly or physically challenged easy access to the lower church), expanded and improved restrooms, a bride's room, and a renovated Blessed Sacrament Chapel.

# Lake Sagatagan

* On your way to the Alcuin Library or Science centers, point out Lake Sagatagan, the beach, and the Stella Maris Chapel. Talk about the trail walk out to the chapel.
* Mention our 2400 acres of lakes and wildlife preserve (buildings cover only 40 acres). Talk about our many wooded trails for hiking and cross-country.
* This is also a good opportunity to discuss the OLC and their involvement with hiking, running, biking, skiing, fishing, climbing, special trips and anything else outdoors.

# Alcuin Library

* The library is a good place to discuss the dual nature of our institution, and the fact that students have access to the facilities on both campuses, i.e. libraries and athletic facilities.
* All of our materials are computer-catalogued and students can search for, reserve and locate books from any internet capable computer, so no wasted trips to one library or the other.
* Our library has three floors and more than 500,000 books. That and our interlibrary loan system (with more than 100 other MN libraries) means there is never a lack of research materials. (Parents like that.)
* We also have a large selection of classic and contemporary DVDs that students can check out for free.

# Peter Engel and the New Science Centers

* Another good opportunity to discuss CSB/SJU. Mention how most academic departments are split up and offer classes on both campuses – convenient for scheduling, etc.
* The sciences are the exception to this rule, due to lab space. SJU houses biology, physics, math, computer science, and psychology. CSB houses chemistry, nutrition and dietetics in the Ardolf Science Center, and also nursing in the Main Building and Ardolf Science Center.
* Make note of the professor’s schedules on doorways and discuss professor availability and small class sizes, even in general courses. No more than 35 students, always instructed by a professor.
* Mention that we have a lot of state-of-the-art equipment that students actually do get to use, including first year students.
* Take the guests to the New Science building, show them the Foucault Pendulum, and show them a biology laboratory if they are interested.
* The Foucault Pendulum is dependent on the rotation of the earth. It is a difficult concept to grasp. The Pendulum actually swings in the same place all of the time. It is connected to the building by a special mechanism that allows the **earth to rotate around the pendulum.** If you were to hang the 240 pound ball from the North Pole, it would take 24 hours to complete one rotation. Here it is about 33 hours and 44 minutes.

# Warner Palaestra

* Approximately 90% of SJU students participate in athletics, either on the varsity, club, or intramural level. The small size and Division III level means that many students who wish to compete in intercollegiate athletics are able to do so.
* The Palaestra houses Racquetball courts, pool with diving boards and platform, climbing wall, Sexton Arena, McGlynns Fitness Center, wrestling room, physical education classroom and coaches offices.
* McNeely Spectrum has an indoor track, tennis/basketball courts and is used by many athletic teams, intramural programs and the SJU athletic department.
* McKendrick Hall offers a trophy display area as well as concession stands for athletic events in Sexton Arena.
* The Palaestra is open from 6AM to 11PM, all facilities are free to students, and any student can use all of the facilities. None are reserved only for varsity or club athletics, except during specified times (you can’t be playing basketball in Sexton Arena if the SJU basketball team is practicing).
* All regular season athletic events are free to students.
* Both St. Ben’s and St. John’s are very competitive in pretty much every sport. In fact, the Minnesota Intercollegiate Athletic Conference (MIAC) gives away an All Sports Trophy each year, and both CSB and SJU have won it 7 out of the last 11 years.

**The Stephen B. Humphrey Theater and Music Hall (or Building) of Saint John’s University**

The Stephen B. Humphrey Theater and Music Building was constructed in 1929 and renovated in 1985, with new seating in 2002.  The building contains music classrooms, practice rooms, three Steinway Concert Grand pianos in addition to many other practice pianos, a Martin Harpsichord, music faculty offices,  three pipe organ practice rooms, The Choral Rehearsal Room, The St. John's Boys' Choir office, a fine arts programming administrative offices.  The Gertken Organ Studio, which contains a K.C. Marrin Pipe Organ, is used for organ lessons, organ practice, and recitals. The 500-seat Stephen B. Humphrey Theater complements the performing and academic spaces in the Benedicta Arts Center of the College of Saint Benedict.  The CSB/SJU Music Department includes a number of choral and instrumental ensembles. Music groups which meet on the SJU campus include the CSB/SJU Chamber Choir, the Men’s Chorus, the All-College Choir (a large mixed choir), the Gregorian Chant Schola, and the SJU Liturgical Music Choir.

Fine Arts Programming also presents a series of performances by artists of national and international reputation in all disciplines in the Stephen B. Humphrey Theater that creates a complete cohesive season with those presented at the Benedicta Arts Center of the College of Saint Benedict.  Fine Arts programming also presents a series of curriculum-based school matinee performances for students K-12 during the school year reaching over 10,000 children each season.

# Art Center

Contains:

* The Stephen Sommers Digital Video Studio and Postproduction Editing Lab
* Printmaking Studio, with facilities for woodcuts, lithography, and intaglio prints
* Sculpture Studio and Foundry
* Photography Studio, with facilities for color and black-and-white photography
* Drawing and Design Studio
* The Alice R. Rogers and Target Galleries, which exhibit work by faculty, students, regional, and national artists each year
* Auditorium for Art History and Gallery Lectures
* 9 private Student Studios, which are awarded to individual Art majors and minors on a semester basis
* Offices for CSB/SJU Art department faculty
* 2 Artist Studios for visiting artists

The other half of the Art department is located in the Benedicta Arts Center on the campus of the College of Saint Benedict, which contains facilities and studios for Computer Art, Photography, Painting, Ceramics, Drawing, Design, and Jewelry, as well as the Gorecki Gallery and Gallery Lounge, classrooms for Art History, and offices for CSB/SJU Art department faculty.

# Sexton Commons

* Student Commons was constructed in 1993 and houses many student used facilities.
* The PepsiCo Dining Hall is open from 7:30 am to 12:00 am Monday – Friday, and 10:30 am – 12 am Saturday and Sunday, and is a place for students to eat, study or just hang out. It is a good place to get a burger and fries, pizza, or a bottle of soda before class. Many things are available here that aren’t available at the Refectory.
* The SJU Bookstore is located in the basement of Sexton Commons. It is where all students who have class at SJU will buy their books for those classes. It is also a place to buy unique SJU apparel, as well as many other things bearing the SJU logo or name. Third, it is a normal bookstore with many of today’s sellers as well as classics and a large section of theological books. Lastly, there is a convenience store located just inside the bookstore where students can buy cold medicine, toothbrushes, some food, etc.
* Brother Willie’s Pub is adjoined to the Pepsi Co Dining Hall.  It is a campus pub where those who are of legal age can come and enjoy a drink.  It also hosts other events such as campus bands, coffeehouse performers, speakers, comedians, and DJ dances.  These are very popular with first year students.  If an event is held at BWP with minors, there is no alcohol served or there is a 21+ space created with access via wristband.  They also have a 10 foot video screen and a satellite subscription for things like pay per view events, Vikings games, etc.  They also have a subscription to a trivia game which students can play anytime for free.
* Upstairs in Sexton are offices for campus life and housing.  The Joint Events Council, the SJU Senate and Student Activities and Leadership Development also have their offices here.  This is a good time to explain these things.  There are also meeting rooms upstairs that can be used by students.
* The student Mail Center is in the basement of Sexton Commons. Students can receive all of their mail here on campus. They are assigned a mail box number before their first year, and they keep the same box number for the entire time they are here. In the summer, the Mail Center will forward your mail to you so you don’t have to keep changing your address for magazines, etc.

# Mary Hall

* Mary Hall is a first year residence Hall on the top three floors.
* The basement of Mary Hall houses **The Hair Razor,** an on-campus hair salon, the **Outdoor Leadership Center** is a place for students to rent all kinds of outdoor sporting equipment, from tents to tennis rackets to rollerblades, etc. The **Personal and Professional Development Center** is also located in Mary Basement, and houses the Career Resource Center. It is a place students can utilize throughout their time here to find internships, help in career planning, volunteer opportunities and many other services. The **Peer Resource Program (PRP**), also located in Mary Basement, seeks to enhance the personal development of the CSB-SJU community. They do this by sponsoring Wilderness Trips, Challenge Courses, and many On Campus Events.

# Other Important Buildings

**Simons Hall (pronounced Symunz)**

Simons Hall holds a number of faculty offices (Political Science, Accounting, Economics, Management, Peace Studies) as well as classrooms and a computer lab with about 50 computer stations.

**Guild Hall**

Guild Hall houses the Old Gym, the US Post Office for Collegeville, MN 56321, ROTC offices, the student newspaper “The Record”, and the student radio station “KJNB”

**Benet Hall**

Benet Hall is a residence hall for upperclassmen. It has 3 floors of extra large single rooms, two floors of extra large double rooms (2 to 3 times the size of a 1st/2nd year residence room), and one floor of 2 person suites with kitchenette, living room, bathroom w/ shower, and bedroom. Benet Hall was recently renovated, finished in the Fall of 1999.

**Greg Hall, Emmaus Hall, St. John’s Seminary**

Greg Hall is a residence hall mainly for juniors. It contains large single, double and triple rooms.

St. John’s Seminary is a small seminary where men entering the monastery live.

Emmaus Hall is located down near the lake, and houses many visiting faculty, married couples, and other guests of Saint John’s University.

**St. John’s Computer Lab Quadrangle**

SJU computer lab holds about 75 computer stations for student use and also training. It is open from 8 am until 2 am Monday – Thursday, 8 am – 10 pm Friday, 10 am – 10 pm Saturday and 10 am – 2 am on Sunday, and often later than that during finals time. There are always knowledgeable people there able to help.

**St. Thomas Aquinas Hall**

Known as “Tommy” Hall, it is a first and second year residence hall. First year students live on the top three floors, and some second year students live on the first floor. Also, Life Safety Services is housed in the lower level of Tommy, with a few other residence hall rooms.

**St. Bernard, St. Patrick and St. Boniface Halls**

Known as “Bernie”, “Pat” and “Boni” are residence halls that house primarily sophomores.  Most rooms are doubles and there are a few suites available to students with kitchenette facilities and private bathrooms.

**St. Maur/St. Placid Halls and Virgil Michel**

Maur and Placid are brand new upperclassmen apartment. They are 4 floors, six bedroom, seven bathroom apartments. Each resident has their own bathroom. There is also a living room and kitchen on the first level. Virgil Michel is also upperclassmen apartment style housing. It has 4 person, 2 bedroom apartments.

**Flynntown (Metten Court, Seton, Colombia Marmion House, Edelbrock House, Vincent Court)**

Metten Court is a residence facility with 4 person, 4 bedroom apartments for upperclassmen.

Setonis a residence facility with 4 person, 2 bedroom apartments.

Colombia Marmion is a campus owned house with 6 bedrooms**.**

Edelbrock is a campus owned house with 7 bedrooms.

Vincent Court are 6 person, 6 bedroom, 3 bathroom apartments.

**Appendix A**

# Saint John's Residency Requirement

***Our Vision: Saint John’s University: A Catholic, Benedictine, liberal arts school, where at least 85% of the students live on campus or are engaged in international studies.***

As a Benedictine, residential, liberal arts college, Saint John's University promotes the development of the individual within the context of living and learning in community. Through staffing and programs, the University creates a supportive learning environment that encourages respect for others, good stewardship, and tolerance, while assisting students in their vocational discernment.

Students living on campus benefit from connections with others, opportunities to develop a balanced lifestyle, use of campus facilities, and the continued reflective exploration of their own faith. Therefore, we seek to provide a living, learning environment that enhances individual growth and development intellectually, emotionally, and spiritually, all within a just and caring community.

**Our policy**

**Beginning with those enrolling in the Fall 2008 semester (Class of 2012), Saint John’s students are required to live on campus, all 4 years, unless granted permission, from the Campus Life/Housing Office, to live at home (with parents) or off campus (during their junior and senior year). Students requesting to live off campus must file a Request to Live Off Campus Form with the Campus Life/Housing Office.  A Housing Committee will determine, based on specific criteria, which students will be granted an exemption to live off campus.**

Frequently asked questions:

**Why did Saint John’s make this decision?**

Saint John's believes strongly in a residential, liberal arts education.  By having a higher percentage of students live as part of the on-campus community, it is our intention to foster more meaningful relationships and connections to Saint John's.   Living on-campus is a unique experience that is an important part of attending Saint John’s.

**Will Saint John's be building more on-campus housing? If so, where and when?**

Saint John's will be building a 58 student bed apartment for juniors and seniors in Flynntown.  We will break- ground for this in Summer 2008 and open the building in Fall 2009. The new housing will raise Saint John’s capacity to slightly over 1,500 beds. Currently, Saint John’s houses 77% of students on campus and the new housing will allow us to house 80% of all Saint John's students.

**When will Saint John's require on-campus housing?**

Saint John's University is a residential, liberal arts campus.  Beginning with the class of 2012, students will be expected to live on campus or be participating in the study abroad program.  Juniors and seniors may apply for consideration to live off campus.  The application is the same one that has been on-line for the past few years.

**Who will be affected by the new housing requirements?**

Juniors and seniors may submit an application for a residency exemption.  The University will annually determine the number of residency exemptions granted.

**Can students appeal to live off campus?**

The students will submit an application to live off campus and it will be reviewed by a housing committee.

**How will this affect current students?**

This policy will not affect current students.  This policy will go into effect beginning with the Class of 2012 (entering in the Fall of 2008).

**Did Saint John's take into account the St. Joseph community in its decision to require on-campus housing for all 4 years?**

Saint John's has been reviewing a residency requirement since 2005. The health, safety, and well-being of our students are the most important consideration in this decision.

**How was this decision made?**

The Student Development staff was asked to explore a residency requirement and has discussed this proposal with various on-campus constituencies.  SJU has also kept the City of St. Joseph Administrator, Judy Weyrens, and CSB Residential Life staff apprised of the discussions.

**What brought about a need for a 4 year housing requirement?**

Saint John's is continually reviewing and refining its policies.  As we develop as a nationally recognized, liberal arts college this was an area that was reviewed.

**Have further questions?**

Questions related to the Saint John’s Residency Requirement can be directed to Michael P. Connolly, Dean of Students, **mconnolly@csbsju.edu**, 320-363-3512